

## Rental Worksheet

Tax Year:	January				February				March			
	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3
Income												
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Expenses												
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

\*Maintenance: The action of maintaining the status quo, preventing deterioration.

\*\*Repairs: The action of mending something to its original condition.

\*\*\*Improvements: The action of changing the condition to a value greater than the original.

## Rental Worksheet

Tax Year:	April				May				June			
	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3
Income												
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Expenses												
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

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## Rental Worksheet

Tax Year:	July				August				September			
	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3
Income												
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Expenses												
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

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## Rental Worksheet

Tax Year:	October				November				December			
	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3	Apt 1	Apt 2	Apt 3	Apt 1,2&3
Income												
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Expenses												
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

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## Rental Worksheet

Tax Year:	Annual Totals				Improvements and Asset Purchases:	Cost	Apt 1	Apt 2	Apt 3	Apt 1,2&3
	Apt 1	Apt 2	Apt 3	Apt 1,2&3						
Income										
Security Deposit Received										
Rent received										
Late Fee Received										
Other:										
Expenses										
Advertising Fee										
Auto and Travel										
Miles Driven										
Parking and tolls										
Cleaning										
Maintenance*										
Commissions										
Insurance										
Legal & Professional Fees										
Accounting & Tax prep										
Legal										
Management Fees										
Mortgage Payment										
Interest Portion										
Principle Portion										
Other Interest										
Repairs**										
Supplies										
Property Tax Paid										
Utilities										
HOA Dues										
Lawn Care/Snow Plowing										
License and Inspection										
Improvements***										
Other:										
Other:										
Other:										

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Which apartment is owner occupied?

Apt 1	<input type="checkbox"/>	Apt 3	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>	None	<input type="checkbox"/>

Which apartment is occupied by someone that is not required to pay rent?

Apt 1	<input type="checkbox"/>	Apt 3	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>	None	<input type="checkbox"/>

Number of days rented:

Apt 1	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>
Apt 3	<input type="checkbox"/>

Number of days occupied by owner or family/friends where no rent was collected:

Apt 1	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>
Apt 3	<input type="checkbox"/>

Number of days occupied for maintenance purposes:

Apt 1	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>
Apt 3	<input type="checkbox"/>

Number of days property was vacant:

Apt 1	<input type="checkbox"/>
Apt 2	<input type="checkbox"/>
Apt 3	<input type="checkbox"/>

Property Address: