

Rental Worksheet

Tax Year:

Income	January	February	March	April	May	June	July	August	September	October	November	December
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Other:												
Expenses	January	February	March	April	May	June	July	August	September	October	November	December
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

*Maintenance: The action of maintaining the status quo, preventing deterioration.

**Repairs: The action of mending something to its original condition.

***Improvements: The action of changing the condition to a value greater than the original.

Rental Worksheet

Tax Year:

Income	Annual Total
Security Deposit Received	
Rent received	
Late Fee Received	
Other:	
Other:	

Expenses	Annual Total
Advertising Fee	
Auto and Travel	
Miles Driven	
Parking and tolls	
Cleaning	
Maintenance*	
Commissions	
Insurance	
Legal & Professional Fees	
Accounting & Tax prep	
Legal	

Management Fees	
Mortgage Payment	
Interest Portion	
Principle Portion	
Other Interest	
Repairs**	
Supplies	
Property Tax Paid	
Utilities	
HOA Dues	
Lawn Care/Snow Plowing	
License and Inspection	
Improvements***	
Other:	
Other:	
Other:	

Improvements and Asset Purchases:

Date	Description	Cost

Sales or Removal of Improvements and Assets:

Date	Description	Sale Price

Was this owner occupied at any point during the year?

Yes
No

Was this property occupied by someone that is not required to pay rent at any point during the year?

Yes
No

Number of days rented:

Number of days occupied by owner or family/friends where no rent was collected:

Number of days occupied for maintenance purposes:

Number of days property was vacant:

Property Address:

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