Rental Worksheet

Tax Year:												
Income	January	February	March	April	May	June	July	August	September	October	November	December
Security Deposit Received												
Rent received												
Late Fee Received												
Other:												
Other:												
Expenses												
Advertising Fee												
Auto and Travel												
Miles Driven												
Parking and tolls												
Cleaning												
Maintenance*												
Commissions												
Insurance												
Legal & Professional Fees												
Accounting & Tax prep												
Legal												
Management Fees												
Mortgage Payment												
Interest Portion												
Principle Portion												
Other Interest												
Repairs**												
Supplies												
Property Tax Paid												
Utilities												
HOA Dues												
Lawn Care/Snow Plowing												
License and Inspection												
Improvements***												
Other:												
Other:												
Other:												

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^{*}Maintenance: The action of maintaining the status quo, preventing deterioration.

^{**}Repairs: The action of mending something to its original condition.

^{***}Improvements: The action of changing the condition to a value greater than the original.

Rental Worksheet

Tax Year:		Improvements and A	Asset Purchases:		
Income	Annual Total	Date	Description	Cost	
Security Deposit Received			·		Was this owner occupied at
Rent received					any point during the year?
Late Fee Received					Yes
Other:					No
Other:					
Expenses	·				Was this property occupied
Advertising Fee					by someone that is not
Auto and Travel					required to pay rent at any
Miles Driven					point during the year?
Parking and tolls					Yes
Cleaning					No
Maintenance*					
Commissions					Number of days rented:
Insurance					
Legal & Professional Fees					
Accounting & Tax prep		<u> </u>			
Legal		Sales or Removal of	Improvements and Assets:		Number of days occupied by
Management Fees		Date	Description	Sale Price	owner or family/friends
Mortgage Payment			·		where no rent was collected
Interest Portion					
Principle Portion					
Other Interest					Number of days occupied fo
Repairs**					maintenance purposes:
Supplies					
Property Tax Paid					
Utilities					Number of days property
HOA Dues					was vacant:
Lawn Care/Snow Plowing					SS
License and Inspection					dre
Improvements***					Property Address:
Other:					arty
Other:					эдо
Other:					<u>7</u>

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